Tech Tab

Course Catalog
May-August 2014

New Courses:
Introduction to Android Smartphones
Introduction to iPhones

Also Inside:
Motorcycle Rider
Cooking
Health and Medical
Computer
Full-time Courses

GREAT PLAINS
Technology Center

MADE IN
AMERICA
### Table of Contents

**Part-time, Evening and Saturday Classes:**
- Course Listings–At a Glance ........................................ 3-5
- Business and Office .................................................. 5
- Child Care Careers .................................................. 5
- Computer Technology ............................................... 6
- General Interest ....................................................... 7
- Health & Medical .................................................... 7-8
- Motorcycle Rider ..................................................... 9
- Professional Development ........................................ 10
- Public Safety ........................................................... 10
- Security Guard ......................................................... 11
- Trade & Technical .................................................... 11

**Full-time Career Majors/Programs** ........................................ 13-14
- SCORE (School of Career Opportunities & Real Education) ........ 15
- VA Eligible Courses ................................................. 15
- Next Step Scholarship Information ................................ 16
- Economic Development Center Business Solutions .............. 17
- Business Incubator ................................................... 17
- Enrollment Form ...................................................... 18
- Enrollment Info ....................................................... 19

---

**HOW DO I ENROLL?**

**VISIT**

Come to the Adult Career Development (ACD) Office located inside the Enrollment Office, Room 111 in Building 100, 4500 W. Lee Blvd., Hours are Monday through Thursday 8:00 a.m.-8:30 p.m. or Friday 8:00 a.m.-3:00 p.m.

**PHONE OR FAX**

Have your Visa, MasterCard, Discover credit card or debit card, and call 580.250.5500 or toll-free 1.800.244.1024 or, complete the enrollment form, including credit card payment information, and fax to 580.250.5549.

**MAIL**

Use your Visa, MasterCard, or Discover credit card, or debit card or make checks payable to Great Plains Technology Center. Send enrollment form ([located on page 18](#)) to: Adult Career Development, Building 100, 4500 W. Lee Blvd., Lawton, OK 73505

Payment is required at the time of enrollment. Enroll early to avoid cancellation.
## Saturday & Evening Course List – Lawton Campus

### Business and Office Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Days</th>
<th>Times</th>
<th>Hrs</th>
<th>Tuition</th>
<th>Code</th>
<th>Section</th>
<th>Book</th>
<th>Prerequisite</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quickbooks Level I*</td>
<td>5/19-6/23</td>
<td>MW</td>
<td>6-9p</td>
<td>30hr</td>
<td>$105</td>
<td>BIZ11</td>
<td>2</td>
<td>Yes</td>
<td>Yes</td>
<td>5</td>
</tr>
</tbody>
</table>

### Child Care Classes

| Unit 6-Pathway to Your National Credential | 6/3-6/19 | TuTh | 6-8:30p | 15hr | $65   | CCC06 | 1 | Yes | Yes | 5 |
| Unit 7-Pathway to Your National Credential | 6/24-7/2 | TuTh | 6-8:30p | 10hr | $44   | CCC07 | 1 | Yes | Yes | 5 |
| Unit 8-Pathway to Your National Credential | 7/8-7/17 | TuTh | 6-8:30p | 10hr | $44   | CCC08 | 1 | Yes | Yes | 5 |
| Unit 9-Pathway to Your National Credential | 7/22-7/31 | TuTh | 6-8:30p | 10hr | $44   | CCC09 | 1 | Yes | Yes | 5 |
| Unit 10-Pathway to Your National Credential | 8/7-8/26 | TuTh | 6-8:30p | 15hr | $65   | CCC10 | 1 | Yes | Yes | 5 |

### Computer Classes

| Cisco Networking Associate | 5/12-8/6 | MW   | 6-10p | 96hr | $475 | CMP40 | 1 | Yes | Yes | 6 |
| Cisco Networking Associate | 5/13-7/31 | TuTh | 6-10p | 96hr | $475 | CMP40 | 2 | Yes | Yes | 6 |
| Cisco Networking Associate | 8/25-12/1 | MW   | 6-10p | 96hr | $475 | CMP40 | 1 | Yes | Yes | 6 |
| Cisco Networking Associate | 8/26-12/2 | TuTh | 6-10p | 96hr | $475 | CMP40 | 2 | Yes | Yes | 6 |
| Cisco Orientation | 5/8-5/8 | Th    | 6-9p | 3hr   | $0 | CMP39 | 2 | No | No | 6 |
| Cisco Orientation | 8/21-8/21 | Th   | 6-9p | 3hr   | $0 | CMP39 | 1 | No | No | 6 |
| Introduction to Android Smart Phones | 6/12-6/12 | Th   | 6-9p | 3hr   | $9 | CMP20 | 1 | No | No | 6 |
| Introduction To Computers | 5/6-5/8 | TuTh | 6-9p | 6hr   | $25 | CMP01 | 2 | No | No | 6 |
| Introduction To Computers | 7/8-7/10 | TuTh | 6-9p | 6hr   | $25 | CMP01 | 1 | No | No | 6 |
| Introduction To Computers | 8/19-8/21 | TuTh | 6-9p | 6hr   | $25 | CMP01 | 2 | No | No | 6 |
| Introduction to iPhones | 6/10-6/10 | Tu   | 6-9p | 3hr   | $9 | CMP21 | 1 | Yes | Yes | 6 |
| Microsoft Excel 2010 Level I | 6/9-7/2 | MW   | 6-9p | 24hr  | $85 | CMP09 | 1 | Yes | Yes | 6 |
| Microsoft Excel 2010 Level I | 8/18-9/15 | MW   | 6-9p | 24hr  | $85 | CMP09 | 2 | Yes | Yes | 6 |
| Microsoft Excel 2010 Level II | 5/6-5/29 | TuTh | 6-9p | 24hr  | $85 | CMP26 | 1 | Yes | Yes | 6 |
| Microsoft Word 2010 Level I | 8/26-9/18 | TuTh | 6-9p | 24hr  | $85 | CMP10 | 1 | Yes | Yes | 6 |
| Security+ Certification Prep Course | 5/20-7/3 | TuTh | 6-9p | 42hr  | $185 | CMP36 | 2 | Yes | Yes | 6 |
| Windows 8 Fundamentals | 5/13-5/29 | TuTh | 6-9p | 18hr | $55 | CMP02 | 3 | Yes | No | 6 |
| Windows 8 Fundamentals | 7/14-7/30 | MW   | 6-9p | 18hr | $55 | CMP02 | 1 | Yes | No | 6 |
| Windows 8 Fundamentals | 8/26-9/11 | TuTh | 6-9p | 18hr | $55 | CMP02 | 2 | Yes | No | 6 |

### General Interest Classes

| Cooking:  Hot Rolls Plus | 5/13-5/13 | Tu   | 6-10p | 4hr  | $19 | GNL11 | 1 | No | No | 7 |
| Cooking:  Indian Tacos | 6/10-6/10 | Tu   | 6-10p | 4hr  | $19 | GNL17 | 2 | No | No | 7 |
| Cooking: Make Ahead Meals | 7/15-7/15 | Tu   | 6-10p | 4hr  | $19 | GNL18 | 1 | No | No | 7 |
| Digital Cameras-Understanding It All | 5/6-5/6 | Tu   | 6-9p | 3hr  | $15 | GNL36 | 2 | No | No | 7 |
| Digital Cameras-Understanding It All | 7/1-7/1 | Tu   | 6-9p | 3hr  | $15 | GNL36 | 1 | No | No | 7 |
| Digital Photography* | 6/2-7/2 | MW   | 6:30-9:30p | 30hr | $99 | GNL10 | 3 | Yes | Yes | 7 |
| Digital Photography* | 7/21-8/25 | MW   | 6:30-9:30p | 30hr | $99 | GNL10 | 1 | Yes | Yes | 7 |
| Photoshop Elements For Photographers | 7/8-7/16 | TuWTh | 5-9p | 20hr | $99 | GNL49 | 1 | Yes | Yes | 7 |
| Sign Language Level I | 7/15-9/2 | TuTh | 6-8:30p | 35hr | $95 | GNLO8 | 1 | Yes | Yes | 7 |

### Health and Medical Classes

| Anatomy And Physiology | 5/12-9/22 | MW | 6-9p | 96hr | $295 | MED03 | 2 | Yes | Yes | 7 |
| CPT-4 Coding Level I* | 8/18-10/8 | MW | 6:30-9:30p | 45hr | $205 | MED29 | 1 | Yes | Yes | 7 |
| Certified Medication Aide* | 6/9-9/10 | MW | 6-9p | 76hr | $225 | MED24 | 2 | Yes | Yes | 7 |
| Long Term Care Nurses Aide* | 7/18-8/21 | M-F | 8:15a-2:50p | 117hr | $295 | MED20 | 1 | Yes | Yes | 8 |
| Long Term Care Nurses Aide* | 8/25-9/19 | M-F | 8:15-2:50p | 117hr | $295 | MED20 | 2 | Yes | Yes | 8 |
| Long Term Care Nurses Aide* | 6/17-9/30 | TuTh | 6-10p | 120hr | $295 | MED19 | 1 | Yes | Yes | 8 |
| Long Term Care Nurses Aide* | 7/14-11/3 | MW | 6-10p | 120hr | $295 | MED19 | 1 | Yes | Yes | 8 |
| Math For Health Occupations | 7/8-8/19 | TuTh | 6-9p | 36hr | $75 | MED05 | 1 | Yes | Yes | 8 |
| Math For Health Occupations | 8/11-9/22 | MW | 6-9p | 36hr | $75 | MED05 | 2 | Yes | Yes | 8 |
| Medical Office Professional* | 5/6-6/12 | TuTh | 5:30-8:30p | 36hr | $115 | MED54 | 1 | Yes | Yes | 8 |
| Medical Office Professional* | 8/21-9/30 | TuTh | 5:30-8:30p | 36hr | $115 | MED54 | 1 | Yes | Yes | 8 |
| Medical Terminology | 5/5-7/2 | MW | 6:30-9:30p | 51hr | $155 | MED04 | 2 | Yes | Yes | 8 |
| Medical Terminology | 6/10-8/7 | TuTh | 6:30-9:30p | 51hr | $155 | MED04 | 3 | Yes | Yes | 8 |
| Medical Terminology | 7/21-9/22 | MW | 6:30-9:30p | 51hr | $155 | MED04 | 1 | Yes | Yes | 8 |
| Medical Terminology | 8/26-10/23 | TuTh | 6:30-9:30p | 51hr | $155 | MED04 | 2 | Yes | Yes | 8 |
| Pharmacy Technician* | 5/12-7/16 | MW | 6-9p | 57hr | $395 | MED32 | 2 | Yes | Yes | 8 |
| Phlebotomy | 6/10-7/31 | TuTh | 6-9p | 48hr | $159 | MED08 | 3 | Yes | Yes | 8 |
| Phlebotomy | 8/18-10/13 | MW | 6-9p | 48hr | $159 | MED08 | 1 | Yes | Yes | 8 |
| Phlebotomy | 8/19-10/9 | TuTh | 6-9p | 48hr | $159 | MED08 | 2 | Yes | Yes | 8 |
### Saturday & Evening Course List – Lawton Campus

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Days</th>
<th>Times</th>
<th>Hrs</th>
<th>Tuition</th>
<th>Code</th>
<th>Section</th>
<th>Book</th>
<th>Prerequisite</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Motorcycle Rider Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced RiderCourse</td>
<td>6/14-6/14</td>
<td>Sat</td>
<td>8-4:30p</td>
<td>8hr</td>
<td>$95</td>
<td>PUB34</td>
<td>1</td>
<td>No</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>5/2-5/4</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>7</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>5/9-5/11</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>8</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>5/16-5/18</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>9</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>5/30-6/1</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>10</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>6/6-6/8</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>11</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>6/20-6/22</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>12</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>6/27-6/29</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>13</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>7/11-7/13</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>1</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>7/18-7/20</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>2</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>7/25-7/27</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>3</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>8/8-8/10</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>4</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>8/15-8/17</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>5</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>8/22-8/24</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>6</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic RiderCourse</td>
<td>8/29-8/31</td>
<td>See times above.</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04</td>
<td>7</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Experienced RiderCourse (Basic RiderCourse 2)</td>
<td>6/15-6/15</td>
<td>Sun 8a-2p</td>
<td>6hr</td>
<td>$85</td>
<td>PUB05</td>
<td>1</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>5/8-5/8</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>1</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>5/22-5/22</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>2</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>6/12-6/12</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>3</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>6/26-6/26</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>4</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>7/17-7/17</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>1</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory Motorcycle Experience</td>
<td>8/14-8/14</td>
<td>Th 5:30-7:30p</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32</td>
<td>2</td>
<td>No</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Professional Development Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessment Remediation</td>
<td>20hr</td>
<td></td>
<td></td>
<td></td>
<td>$25</td>
<td>PRD76</td>
<td>1</td>
<td>Yes</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>GED Prep Call 580-357-3500 x105</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prerequisite Testing</td>
<td>2hr</td>
<td></td>
<td></td>
<td></td>
<td>$9</td>
<td>PRD75</td>
<td>1</td>
<td>No</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Special Education Paraprofessional Training</td>
<td>6/3-6/26</td>
<td>TuTh 6-9p</td>
<td>24hr</td>
<td>$132</td>
<td>PRD06</td>
<td>1</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Public Safety Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>5/6-5/8</td>
<td>TuTh 6-9p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>8</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>5/12-5/14</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>9</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>5/20-5/22</td>
<td>TuTh 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>10</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>6/9-6/11</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>11</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>7/11-7/13</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>1</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>7/7-7/9</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>2</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>7/22-7/24</td>
<td>TuTh 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>3</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>8/12-8/14</td>
<td>TuTh 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>4</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>8/18-8/20</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>5</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CPR For Health Care Providers</td>
<td>8/26-8/28</td>
<td>TuTh 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB07</td>
<td>6</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Pump Maintenance And Operations</td>
<td>7/15-7/17</td>
<td>TuTh 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>FST12</td>
<td>1</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Aid</td>
<td>5/15-5/15</td>
<td>Th 6-10p</td>
<td>4hr</td>
<td>$19</td>
<td>PUB06</td>
<td>3</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Aid</td>
<td>6/17-6/17</td>
<td>Tu 6-10p</td>
<td>4hr</td>
<td>$19</td>
<td>PUB06</td>
<td>4</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Aid</td>
<td>7/29-7/29</td>
<td>Tu 6-10p</td>
<td>4hr</td>
<td>$19</td>
<td>PUB06</td>
<td>1</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Aid</td>
<td>8/21-8/21</td>
<td>Th 6-10p</td>
<td>4hr</td>
<td>$19</td>
<td>PUB06</td>
<td>2</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Size Up-Exterior Offensive Fire Attack</td>
<td>8/11-8/13</td>
<td>MW 6-10p</td>
<td>8hr</td>
<td>$35</td>
<td>PUB22</td>
<td>2</td>
<td>No</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Security Guard Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase I Basic Security Guard</td>
<td>8/12-9/2</td>
<td>TuTuh 6-10p</td>
<td>28hr</td>
<td>$85</td>
<td>SGT01</td>
<td>1</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Trade and Industrial Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air Conditioning &amp; Refrigeration I</td>
<td>7/9-8/27</td>
<td>MW 6-9p</td>
<td>42hr</td>
<td>$149</td>
<td>TAT01</td>
<td>1</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air Conditioning &amp; Refrigeration III*</td>
<td>7/8-8/19</td>
<td>TuTh 6-10p</td>
<td>48hr</td>
<td>$169</td>
<td>TAT03</td>
<td>1</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auto Body Repair Beginning To Advanced</td>
<td>7/7-10/1</td>
<td>MW 6-10p</td>
<td>96hr</td>
<td>$325</td>
<td>TAT11</td>
<td>1</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auto Body Repair Beginning To Advanced</td>
<td>7/8-9/30</td>
<td>TuTh 6-10p</td>
<td>96hr</td>
<td>$325</td>
<td>TAT11</td>
<td>2</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Residential Wiring I</td>
<td>8/19-10/2</td>
<td>TuTuh 6:30-9:30p</td>
<td>42hr</td>
<td>$149</td>
<td>TAT07</td>
<td>1</td>
<td>Yes</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forklift Operator Training</td>
<td>5/30-5/30</td>
<td>F 8a-2p</td>
<td>6hr</td>
<td>$49</td>
<td>TAT06</td>
<td>3</td>
<td>No</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forklift Operator Training</td>
<td>6/27-6/27</td>
<td>F 8a-2p</td>
<td>6hr</td>
<td>$49</td>
<td>TAT06</td>
<td>4</td>
<td>No</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forklift Operator Training</td>
<td>7/25-7/25</td>
<td>F 8a-2p</td>
<td>6hr</td>
<td>$49</td>
<td>TAT06</td>
<td>1</td>
<td>No</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forklift Operator Training</td>
<td>8/29-8/29</td>
<td>F 8a-2p</td>
<td>6hr</td>
<td>$49</td>
<td>TAT06</td>
<td>2</td>
<td>No</td>
<td>11</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Saturday & Evening Course List–Lawton Campus

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Days</th>
<th>Times</th>
<th>Hrs</th>
<th>Tuition</th>
<th>Code</th>
<th>Section</th>
<th>Book</th>
<th>Prerequisite</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trade and Industrial Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motorcycle Maintenance Basics</td>
<td>5/28-6/16</td>
<td>MW</td>
<td>6:30-9:30p</td>
<td>18hr</td>
<td>$55</td>
<td>TAT34</td>
<td>3</td>
<td>No</td>
<td>No</td>
<td>1</td>
</tr>
<tr>
<td>Motorcycle Maintenance Basics</td>
<td>7/14-7/30</td>
<td>MW</td>
<td>6:30-9:30p</td>
<td>18hr</td>
<td>$55</td>
<td>TAT34</td>
<td>1</td>
<td>No</td>
<td>No</td>
<td>1</td>
</tr>
<tr>
<td>Tooling University -Call 580-250-5585 for Info</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Welding Beginning To Advanced</td>
<td>5/5-7/28</td>
<td>MW</td>
<td>6-10p</td>
<td>96hr</td>
<td>$395</td>
<td>TAT10</td>
<td>3</td>
<td>No</td>
<td>No</td>
<td>1</td>
</tr>
<tr>
<td>Welding Beginning To Advanced</td>
<td>6/3-8/26</td>
<td>TTh</td>
<td>6-10p</td>
<td>96hr</td>
<td>$395</td>
<td>TAT10</td>
<td>4</td>
<td>No</td>
<td>No</td>
<td>1</td>
</tr>
<tr>
<td>Welding Beginning To Advanced</td>
<td>8/13-11/10</td>
<td>MW</td>
<td>6-10p</td>
<td>96hr</td>
<td>$395</td>
<td>TAT10</td>
<td>1</td>
<td>No</td>
<td>No</td>
<td>1</td>
</tr>
</tbody>
</table>

www.ed2go.com/gplawton for online course offerings. See page 12 for more information.

*Course titles with an asterisk, *, have prerequisites.

**Business & Office**

QuickBooks Level I

QuickBooks is the most well-known bookkeeping software on the market. It’s not surprising that QuickBooks users are highly sought after by employers. Give yourself the edge by enrolling today, as this class fills quickly. Text and flash drive required.

5/19-6/23        MW        6-9p        30hr        $105  BIZ11/2

**Child Care**

Early Education-Pathway to Your National Credential

Child care workers are not babysitters; they are early childhood educators. The Child Development Associate (CDA) is a national credential required for early care and education providers. Successfully completing all units meets the training requirement toward obtaining your CDA. You will gain the skills to nurture children in terms of emotional, physical, intellectual, and social development. Class assignments require interaction with children in a child care setting. Ideally, a student will work at a child care facility, or have done so in the past. Students must complete a portfolio which includes extensive writing assignments. Scholarships are available, call 1-866-343-3881 or visit www.okhighered.org/secc to see if you qualify. This series can be taken in any order, however, unit 10 is recommended to be taken last. Basic Windows navigation skills are highly recommended. In order to be employed in Oklahoma at a licensed child care facility, you have to be able to pass a background check/sex offender registry check. Text required.

Unit 6
6/3-6/19          TuTh        6-8:30p      15hr       $65  CCC06/1
6/24-7/2          TuTh        6-8:30p      10hr       $44  CCC07/1
7/8-7/17          TuTh        6-8:30p      10hr       $44  CCC08/1
7/22-7/31         TuTh        6-8:30p      10hr       $44  CCC09/1
8/7-8/26          TuTh        6-8:30p      15hr       $65  CCC10/1

We offer solutions.

Great Plains Technology Center can deliver expert computer software training when you need it.

We identify specific skills needed to improve the proficiency of your employees and then develop customized training to meet those needs.

For more information call 250-5502 and ask about our customized contract training for businesses, or email: jwebb@greatplains.edu.

Enroll early to avoid cancellations.
### CISCO Networking Associate

You will achieve the technical and soft skills needed to succeed in entry-level networking professions such as network installer, help desk technician, pre-sales support technician or network technician. Completion of the first two levels prepares you to take the Cisco Certified Entry Network Technician (CCENT) Certification exam. Completion of all four levels prepares you for the CCNA certification exam. ATTENDING ORIENTATION IS MANDATORY. Text required.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/12-8/6</td>
<td>MW</td>
<td>5/12-8/6</td>
<td>MW</td>
<td>96hr</td>
<td>$475</td>
<td>CMP40/1</td>
</tr>
<tr>
<td>5/13-7/31</td>
<td>TuTh</td>
<td>5/13-7/31</td>
<td>TuTh</td>
<td>96hr</td>
<td>$475</td>
<td>CMP40/2</td>
</tr>
<tr>
<td>8/25-12/1</td>
<td>MW</td>
<td>8/25-12/1</td>
<td>MW</td>
<td>96hr</td>
<td>$475</td>
<td>CMP40/1</td>
</tr>
<tr>
<td>8/26-12/2</td>
<td>TuTh</td>
<td>8/26-12/2</td>
<td>TuTh</td>
<td>96hr</td>
<td>$475</td>
<td>CMP40/2</td>
</tr>
</tbody>
</table>

### CISCO Orientation

This orientation is MANDATORY for all new Cisco students. Failure to attend will prohibit the student from attending the Cisco classes.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8</td>
<td>Th</td>
<td>5/8</td>
<td>Th</td>
<td>3hr</td>
<td>$0</td>
<td>CMP39/2</td>
</tr>
<tr>
<td>8/21</td>
<td>Th</td>
<td>8/21</td>
<td>Th</td>
<td>3hr</td>
<td>$0</td>
<td>CMP39/1</td>
</tr>
</tbody>
</table>

### Introduction to the Android Smart Phone

The class gives you a basic understanding of how the Android Smart Phone can best work for you. You will gain knowledge of the essential apps that come with your phone.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/12</td>
<td>Th</td>
<td>6/12</td>
<td>Th</td>
<td>3hr</td>
<td>$9</td>
<td>CMP20/1</td>
</tr>
</tbody>
</table>

### Introduction to Computers

First-time computer users will become acquainted with the components of the computer, terminology and learn to navigate. There is no better place to begin; get started today!

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/6-5/8</td>
<td>TuTh</td>
<td>5/6-5/8</td>
<td>TuTh</td>
<td>6hr</td>
<td>$25</td>
<td>CMP01/2</td>
</tr>
<tr>
<td>7/8-7/10</td>
<td>TuTh</td>
<td>7/8-7/10</td>
<td>TuTh</td>
<td>6hr</td>
<td>$25</td>
<td>CMP01/1</td>
</tr>
<tr>
<td>8/19-8/21</td>
<td>TuTh</td>
<td>8/19-8/21</td>
<td>TuTh</td>
<td>6hr</td>
<td>$25</td>
<td>CMP01/2</td>
</tr>
</tbody>
</table>

### Introduction to iPhones

This class gives you a basic understanding of how the iPhone can best work for you. You will gain the knowledge of the essential apps that come with your phone.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/10</td>
<td>Tu</td>
<td>6/10</td>
<td>Tu</td>
<td>3hr</td>
<td>$9</td>
<td>CMP21/1</td>
</tr>
</tbody>
</table>

### Microsoft Excel 2010 Level I*

Give yourself the competitive edge by attending this course! Employers frequently include Microsoft Excel experience as a necessity when hiring new employees to work in an office environment. Create spreadsheets that put all of the data at your fingertips. Learn techniques to work more easily and quickly than ever before. Prerequisite: Basic Windows navigation. Text and flash drive required.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/9-7/2</td>
<td>MW</td>
<td>6/9-7/2</td>
<td>MW</td>
<td>24hr</td>
<td>$85</td>
<td>CMP09/1</td>
</tr>
<tr>
<td>8/18-9/15</td>
<td>MW</td>
<td>8/18-9/15</td>
<td>MW</td>
<td>24hr</td>
<td>$85</td>
<td>CMP09/2</td>
</tr>
</tbody>
</table>

### Microsoft Excel 2010 Level II*

Microsoft Excel 2010 is a powerful electronic spreadsheet program. This course will continue from where Excel Level I ended. Students will learn how to work with large worksheets, add graphics to worksheets, work with templates, manage multiple worksheet workbooks and create tables. Text required, should be the same one used in Level I class.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/6-5/29</td>
<td>TuTh</td>
<td>6/6-5/29</td>
<td>TuTh</td>
<td>24hr</td>
<td>$85</td>
<td>CMP26/1</td>
</tr>
</tbody>
</table>

### Microsoft Word 2010 Level I*

Make your documents pop by working smart not hard utilizing Microsoft Word! You will customize the appearance of your documents by creating tables, bulleted items, shading and more. Prerequisite: Basic Windows navigation. Text required.

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Days</th>
<th>End Date</th>
<th>Days</th>
<th>Hours</th>
<th>Cost</th>
<th>CMP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/26-9/18</td>
<td>TuTh</td>
<td>8/26-9/18</td>
<td>TuTh</td>
<td>24hr</td>
<td>$85</td>
<td>CMP10/1</td>
</tr>
</tbody>
</table>
General Interest

Cooking: Hot Rolls Plus
This hands-on class will have you creating yeast rolls and more. The basic dough can be used to create dishes ranging from a side dish to dessert. You will learn the basic yeast roll, then turn it into pizza, monkey bread, and bread sticks. Recipes will be provided. Bring a container for your leftovers to take home the goods!
5/13  Tu  6-10p  4hr  $19  GNL11/1

Cooking: Indian Tacos
Be a super star by making this regional favorite! Master the art of making frybread and all of the toppings that make a delicious Indian Taco.
6/10  Tu  6-10p  4hr  $19  GNL17/2

Cooking: Make Ahead Meals
Put dinner on the table in no time! Master time-saving shortcuts to make life easier and turn your kitchen into an assembly line one time during the week instead of blowing up the kitchen every night. The meals are awesome and you get to take them home! Bring leftover containers.
7/15  Tu  6-10p  4hr  $19  GNL18/1

Digital Cameras-Understanding It All
What to look for when buying a camera. Easily understand what those functions on your digital camera can do for you.
5/6  Tu  6-9p  3hr  $15  GNL36/2
7/1  Tu  6-9p  3hr  $15  GNL36/1

Digital Photography*
Enjoy this fun course while picking up tips to make you a better photographer! Understand lighting, composition, camera settings, creative techniques and more. Bring your camera to class the first session. Prerequisite: Basic Windows navigation. Text required.
6/2-7/2  MW  6:30-9:30p  30hr  $99  GNL10/3
7/21-8/25  MW  6:30-9:30p  30hr  $99  GNL10/1

Photoshop Elements for Photographers*
Today’s most striking photos have likely been enhanced. Harness the power to take your photos from good to stunning during this hands-on course. Whether you want to re-touch blemishes, smooth facial lines, soften edges, convert to black and white or restore old images, this class has it all and best of all—it’s easy to do! Prerequisite: Basic Windows navigation. Text required.
7/8-7/16  Tu/WTh  5-9p  20hr  $99  GNL49/1

Sign Language Level I
Utilize sign language to communicate with others that use it. Learn the manual alphabet, simple sentences, and comprehension of signs made by others. Text required.
7/15-9/2  Tu/Th  6-8:30p  35hr  $95  GNL08/1

Health & Medical

Anatomy and Physiology
You will take away from this class the ability to identify body systems, components and their function. This class along with Medical Terminology (strongly encouraged that you take Medical Terminology prior to taking this class) will provide you with a solid foundation for more advanced medical classes. Text required.
5/12-9/22  MW  6-9p  96hr  $295  MED03/2

Certified Medication Aide*
Jump from a Certified Nurse Assistant to a Certified Medication Aide (CMA). You will learn about medication classifications, orders, storage, documentation, routes of administration, and medications used for every major body system. In addition to classroom instruction, students must complete 16 clinical hours. Prerequisite: Must have worked as a registered Certified Long Term Nurse Aide for six months. Text required.
6/9-9/10  MW  6-9p  76hr  $225  MED24/2

CPT-4 Coding Level I*
Advance your career in medical coding. CPT coding is the physician billing system used to inform insurance companies about what medical procedure or service was performed for a patient. This class combined with Level II is what you need. Prerequisite: Medical Terminology, Anatomy and Physiology. Text required.
8/18-10/8  MW  6:30-9:30p  45hr  $205  MED29/1
Health & Medical

Long Term Care Nurse Aide
This field is growing and in high demand! This Oklahoma State Health Department approved course combines practical education coupled with on-location training to teach you about resident care to include safety, mental health, personal care, and basic nursing skills. According to Oklahoma State Law, if a criminal arrest check reveals a person having been convicted of an offense which bars employment in a healthcare entity, the trainee shall be withdrawn from the training program. Additional costs associated with training excluding scrubs and shoes include books and supplies at approximately $100, certification testing fees $70, urine analysis $25. Prerequisite: CPR for Health Care Provider.

7/18-8/21 M-F 8:15a-2:50p 117hr $295 MED20/1
8/25-9/19 M-F 8:15a-2:50p 117hr $295 MED20/2
6/17-9/30 TuTh 6-10p 120hr $295 MED19/1
7/14-11/3 MW 6-10p 120hr $295 MED19/1

Math for Health Occupations
Math is used extensively in the healthcare field. Increase your odds of success by enrolling in this refresher class that involves practical real-world applications. Text required.

7/8-8/19 TuTh 6-9p 36hr $75 MED05/1
8/11-9/22 MW 6-9p 36hr $75 MED05/2

Medical Office Professional*
Discover what it takes to be the person on the front line of a medical office. Learn about medical laws, working with patients, appointment scheduling, health information management, basic medical insurance billing, business operations and more! Prerequisite: Ability to keyboard at 40 WPM and familiarity with Microsoft Windows. Text required.

5/6-6/12 TuTh 5:30-8:30p 36hr $115 MED54/1
8/21-9/30 TuTh 5:30-8:30p 36hr $115 MED54/1

Medical Terminology
This class is the obvious choice to start your medical career. Medical vocabulary is essential to work in any health career from Medical Coder to Surgical Technologist. It is strongly recommended that you take this class prior to taking Anatomy and Physiology. Text required.

5/5-7/22 MW 6:30-9:30p 51hr $155 MED04/1
6/10-8/7 TuTh 6:30-9:30p 51hr $155 MED04/3
7/21-9/22 MW 6:30-9:30p 51hr $155 MED04/1
8/26-10/23 TuTh 6:30-9:30p 51hr $155 MED04/2

Pharmacy Technician*
In Oklahoma, the average hourly wage for a Pharmacy Technician is $12.00 according to the BLS. This interactive internet-based course will take you through what you need to know to work in a pharmacy and obtain your national certification. Do your lessons at our school with an instructor available, or at home, or both. You must have received a high school diploma or GED by the application receipt deadline and never been convicted of a felony to sit for the National Pharmacy Technician Certification examination. Prerequisite: Math for Health Occupations, and basic Windows navigation is recommended. Headsets or earbuds required. The tuition is $140 and the courseware is $255. Discounts only apply toward the tuition amount.

5/12-7/16 MW 6-9p 57hr $395 MED32/2

Phlebotomy
Students gain hands-on experience in blood collection, specimen handling, venipuncture and finger stick techniques and more in this exciting class. Students gain experience by drawing blood from each other. This class does not provide students with certification. Prerequisite: Medical Terminology helpful. Text required.

6/10-7/16 TuTh 6-9p 48hr $159 MED08/3
8/18-10/13 MW 6-9p 48hr $159 MED08/1
8/19-10/9 TuTh 6-9p 48hr $159 MED08/2

Need Help With Your Career?
We’re ready to help.

If you’re not sure which classes to take, give us a call at 580.250.5535 to speak to one of our career counselors.

We can help you take the right career path. Whether you are interested in one of our full-time adult career majors or part-time career classes, we can help!

Many of our evening and part-time career courses lead to national certification.

Help is just a phone call away.
Motorcycle

Advanced Rider Course
This course is designed to provide rider development in risk management, decision-making, riding strategies, rider behavior and choices. It includes a fast-paced classroom segment with several interactive activities to improve perception and hazard awareness. Range exercises enhance both basic riding skills and crash avoidance skills. Improving braking and cornering finesse is emphasized. The course is beneficial for riders on any type of street motorcycle. Riders must bring a safe, street-ready motorcycle. Proof of insurance and protective gear required.

6/14 Sat 8-4:30p 8hr $95 PUB34/1

Basic Rider Course
Feel the freedom of the road with confidence! This Motorcycle Safety Foundation (MSF) class is designed with you in mind. Step-by-step instruction will enable you to safely ride a motorcycle while in class. Successful completion of this course satisfies the DOD MSF card requirement, waives both the written and driving portion of the Oklahoma driving test, and generally qualifies for insurance discounts. We provide the motorcycles, you provide the following: DOT or Snell approved helmet, eye protection, over-the-ankle footwear, full fingered gloves, long sleeve shirt, and long pants. Minimum age is 14. (If less than 18, a parent or guardian must be present on the first day to sign a waiver). This class does not qualify for tuition discounts.

This course meets on Fridays from 6-9p and Saturdays and Sundays from 7a-3:30p

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Days</th>
<th>Duration</th>
<th>Price</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/2/14</td>
<td>19hr</td>
<td>5/2-5/4</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/7</td>
</tr>
<tr>
<td>5/3-5/11</td>
<td>19hr</td>
<td>5/9-5/11</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/8</td>
</tr>
<tr>
<td>5/16-5/18</td>
<td>19hr</td>
<td>5/16-5/18</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/9</td>
</tr>
<tr>
<td>5/20-6/29</td>
<td>19hr</td>
<td>5/30-6/1</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/10</td>
</tr>
<tr>
<td>6/6-6/8</td>
<td>19hr</td>
<td>6/6-6/8</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/11</td>
</tr>
<tr>
<td>6/20-6/22</td>
<td>19hr</td>
<td>6/20-6/22</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/12</td>
</tr>
<tr>
<td>6/27-7/29</td>
<td>19hr</td>
<td>6/27-7/29</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/13</td>
</tr>
<tr>
<td>7/11-7/13</td>
<td>19hr</td>
<td>7/11-7/13</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/14</td>
</tr>
<tr>
<td>7/18-8/10</td>
<td>19hr</td>
<td>7/18-8/10</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/15</td>
</tr>
<tr>
<td>7/25-8/27</td>
<td>19hr</td>
<td>7/25-8/27</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/16</td>
</tr>
<tr>
<td>8/8-8/10</td>
<td>19hr</td>
<td>8/8-8/10</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/17</td>
</tr>
<tr>
<td>8/15-8/17</td>
<td>19hr</td>
<td>8/15-8/17</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/18</td>
</tr>
<tr>
<td>8/22-8/24</td>
<td>19hr</td>
<td>8/22-8/24</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/19</td>
</tr>
<tr>
<td>8/29-9/1</td>
<td>19hr</td>
<td>8/29-9/1</td>
<td>19hr</td>
<td>$175</td>
<td>PUB04/20</td>
</tr>
</tbody>
</table>

Experienced Rider Course
(Basic Rider Course 2)
This MSF course is designed for riders who have successfully completed a Basic Rider course, or riders who have at least 1,000 miles of recent experience. If you already have your “M” endorsement, take this six hour Skills Practice course and refresh those lifesaving skills! After the skills exercises and if you need an “M” endorsement, stay for the License Waiver class which includes a skills test and a written test. Successful completion of the License Waiver class waives the Oklahoma motorcycle written and driving test. Riders must bring a safe, street-ready motorcycle with a DOT or Snell approved helmet, eye protection, over-the-ankle footwear, full fingered gloves, long sleeve shirt, and long pants. Proof of insurance required if using your own motorcycle. Minimum age is 14. (If less than 18, a parent or guardian must be present on the first day to sign a waiver). This class does not qualify for discounts.

6/15 Sun 9a-2p 6hr $85 PUB05/1

Introductory Motorcycle Experience
Have you ever wondered if you could operate a motorcycle? Through hands-on experience in a low risk environment, you will experience an introduction to motorcycles, the controls, and how to operate those controls. The objective of this two hour course is to allow participants an opportunity to decide if they would like to learn how to ride and possibly continue on with formal training like the Basic Rider Course, and the Advanced Rider Course. *Protective Gear Required* - Motorcycles and Helmets Provided.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Days</th>
<th>Duration</th>
<th>Price</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8</td>
<td>Th</td>
<td>5/8</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/1</td>
</tr>
<tr>
<td>5/22</td>
<td>Th</td>
<td>5/22</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/2</td>
</tr>
<tr>
<td>6/12</td>
<td>Th</td>
<td>6/12</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/3</td>
</tr>
<tr>
<td>6/26</td>
<td>Th</td>
<td>6/26</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/4</td>
</tr>
<tr>
<td>7/17</td>
<td>Th</td>
<td>7/17</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/1</td>
</tr>
<tr>
<td>8/14</td>
<td>Th</td>
<td>8/14</td>
<td>2hr</td>
<td>$49</td>
<td>PUB32/2</td>
</tr>
</tbody>
</table>

Seniors and School Employees Save 50% Off Tuition!
If you are a senior age 60+ or a public school employee you can save 50% off the cost of tuition for courses listed on pages 3-11 of this catalog.

Call us at 580-250-5500 for details.

*Does not apply to the Motorcycle classes or Health Skills Testing. Notify staff at the time of enrollment in order to receive discount.

No discounts or refunds will be awarded after enrollment is complete.

Only one discount per class.

Enroll early to avoid cancellations.
Professional Development

Assessment Remediation
Want to improve your assessment test scores? Gain referral from the counselor for this training. This service is free to current Great Plains students! Text Required

20hr $25 PRD76

GED Prep Course
This course is offered through Lawton Public Schools, call 580-357-3500 ext 105 for information.

Prerequisite Testing
So you don’t think you need that prerequisite class? Challenge the requirement by testing for Medical Terminology, Math for Health Occupations, and/or Anatomy and Physiology.

$9 PRD75

Special Education Paraprofessional Training
Do you have that special touch? Assist in the special education classroom by working with students with disabilities. Paraprofessionals provide support in the classroom or in community-based education settings; assist the teaching in implementing the IEP; provides safety, health related, and personal care supports to enable a child to access the educational program. This training meets one of the requirements needed to obtain SEP Registry status in Oklahoma. A high school diploma or GED is required. You must attend all 24-hours of this course. No discounts are eligible.

6/3-6/26 TuTh 6-9p 24hr $132 PRD06/1

CPR for Health Care Providers
You can be a life saver! Master the techniques to perform rescue breathing on an adult, child, and infant. You will also be prepared to use an Automatic External Defibrillator (AED). Gain your CPR certification from the American Heart Association today!

5/6-5/8 TuTh 6-10p 8hr $35 PUB07/8
5/12-5/14 MW 6-10p 8hr $35 PUB07/9
5/20-5/22 TuTh 6-10p 8hr $35 PUB07/10
6/9-6/11 MW 6-10p 8hr $35 PUB07/11
7/1-7/3 MW 6-10p 8hr $35 PUB07/1
7/7-7/9 MW 6-10p 8hr $35 PUB07/2
7/22-7/24 TuTh 6-10p 8hr $35 PUB07/3
8/12-8/14 TuTh 6-10p 8hr $35 PUB07/4
8/18-8/20 MW 6-10p 8hr $35 PUB07/5
8/26-8/28 TuTh 6-10p 8hr $35 PUB07/6

Fire Pump Maintenance
Attention firefighters; this class will enable you to perform maintenance on fire pumps. Everything you need is here: maintenance, troubleshooting, testing, schedules, accessories, shifting mechanisms and more.

7/15-7/17 TTh 6-10p 8hr $35 FST12/1

First Aid
Feel confident in an emergency! Get certified through American Heart Association in this short class.

5/15 Th 6-10p 4hr $19 PUB06/3
6/17 T 6-10p 4hr $19 PUB06/4
7/29 T 6-10p 4hr $19 PUB06/1
8/21 Th 6-10p 4hr $19 PUB06/2

Size Up-Exterior Offensive Fire Attack
This course addresses the exterior offensive fire attack strategy. Students will consider the advantages and limitation of this strategy; the impact of exterior fire attacks on fire behavior; ventilation methods and fire streams which are used with exterior offensive attacks; the course uses small group activities where students evaluate a fire scenario, determine of an exterior offensive fire attack is feasible, and then develop a strategy for making that happen.

8/11-8/13 MW 6-10p 8hr $35 PUB22/2

Public Safety

About to enter the workforce?
We can help.

If you’re about to enter the workforce, stop by Room 107 in Building 100 to speak to our Employment Advisor for help with resumes, interview skills, and job applications. Employment assistance services are available to all alumni and current students. For questions or to set up an appointment, call 580.250.5684.

Help is just a phone call away.
Security Guard

Join forces with this national award-winning instructor to take the first step toward obtaining your security guard license. CLEET requires that students attend all units of instruction so full attendance is mandatory. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license. You have to be 18-yrs old to become licensed as an unarmed security guard, and twenty-one to become licensed as an armed security guard. More information about licensure may be found at www.ok.gov/cleet. Click on Licensing then Security Guard. Text required.

8/12-9/2 TTh 6-10p 28hr $85 SGT01/1

Enroll early to avoid cancellations.

Trade and Industrial Classes

Air Conditioning & Refrigeration I
Demand is great for heat and air technicians. Get acquainted with the components of the refrigeration cycle, troubleshooting, refrigerants leak detection and more. This popular class fills quickly, enroll today! Text required.

7/9-8/27 MW 6-9p 42hr $149 TAT01/1

Air Conditioning & Refrigeration III*
Conquer troubleshooting, diagrams, and servicing of gas and electric heating and air conditioning systems. Prerequisite: Journeyman Mechanic, or Air Conditioning Level II. Text required.

7/8-8/19 TuTh 6-10p 48hr $169 TAT03/1

Auto Body Repair Beginning to Advanced
Whether it takes sheet metal repair, fiberglass body panel installation, structural alignment or paint refinishing to make your chassis classy, it is all here for you. Students will provide a project which must meet with the instructor’s approval.

7/7-10/1 MW 6-10p 96hr $325 TAT01/1
7/8-9/30 TuTh 6-10p 96hr $325 TAT01/2

Electrical Residential Wiring Level I
You will learn the principles of electrical wiring, from gauging wire size to installing electrical outlets, light switches, and breaker boxes. The course will focus specifically on electrical applications of electrical wiring. Text required.

8/19-10/2 TuTh 6:30-9:30p 42hr $149 TAT07/1

Forklift Operator Training
Learn to operate a forklift while learning the non-job specific training requirements mandated in the OSHA standard 1910.178. Topics include the classes, types, and safe operation of Powered Industrial Trucks. You will gain a greater understanding of the stability and capacity as well as get hands on training on a sit down counter balance forklift.

5/30 F 8a-2p 6hr $49 TAT06/3
6/27 F 8a-2p 6hr $49 TAT06/4
7/25 F 8a-2p 6hr $49 TAT06/1
8/29 F 8a-2p 6hr $49 TAT06/2

Tooting University Online Maintenance Training
You can purchase the six-month or twelve-month package to gain access to online maintenance training. You may obtain more detailed information by calling 250-5585.

Motorcycle Maintenance Basics
Bring your motorcycle to class and learn how to service it. Topics include brakes, suspension, final drive, tires, cables, lubrication and more.

5/28-6/16 MW 6:30-9:30p 18hr $55 TAT34/3
7/14-7/30 MW 6:30-9:30p 18hr $55 TAT34/1

Welding Beginning to Advanced
Whether you are a beginner or have years of experience, you will fit right in. Hands-on instruction includes Stick, MIG, Cutting, and TIG. Bring the following personal safety equipment to class: long sleeve shirt, leather boots, safety/welding glasses in clear, pliers with cutters, leather gloves, welding helmet preferred shade #10, leather welding sleeves, and welding cap.

5/5-7/28 MW 6-10p 96hr $395 TAT10/3
6/3-8/26 TuTh 6-10p 96hr $395 TAT10/4
8/13-11/10 MW 6-10p 96hr $395 TAT10/1
Instructor-Facilitated Online Courses

Great Plains Technology Center

Introduction to Microsoft Excel
Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Accounting Fundamentals
Gain a marketable skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you'll be speaking Spanish in no time.

A to Z Grantwriting
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Medical Terminology: A Word Association Approach
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Introduction to QuickBooks
Learn how to quickly and efficiently gain control over the financial aspects of your business.

Grammar Refresher
Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

Intermediate Microsoft Excel
Work faster and more productively with Excel's most powerful tools.

Real Estate Investing
Build and protect your wealth by investing in real estate.

Introduction to Microsoft Access
Store, locate, print, and automate access to all types of information.

Introduction to Microsoft Word
Learn how to create and modify documents with the world's most popular word processor.

Project Management Fundamentals
Gain the skills you'll need to succeed in the fast-growing field of project management.

Computer Skills for the Workplace
Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

Introduction to Dreamweaver
Harness the broad range of capabilities Dreamweaver brings to Web development.

Introduction to PC Troubleshooting
Learn to decipher and solve almost any problem with your PC.

Introduction to PowerPoint
Build impressive slide presentations filled with text, images, video, audio, charts, and more.

Creating Web Pages II
Learn to develop polished and interactive pages complete with tables, forms, frames, audio, and CSS.

Discover Digital Photography
An informative introduction to the fascinating world of digital photography equipment.

GRE Preparation - Part 1
Discover powerful strategies for success in the verbal and analytical sections of the GRE.

Learn More...

- Expert Instructors
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction

New course sessions begin on the third Wednesday of each month. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

Enroll Now!
Visit our Online Instruction Center today!

www.ed2go.com/gplawton

or call:
(580) 250-5500

Courses Start as Low as:
$95

Requirements:
All courses require Internet access, e-mail, the Netscape Navigator, or the Microsoft Internet Explorer web browser. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.
Adults and High School Students!
Are YOU ready for Success?

High Tech Training. Hands-on experience.
High Demand Jobs.
Full-Time Career Majors.

Start a new career in as little as one year. Call one of our counselors today at 580.250.5535.

Architecture & Construction
Gain the technical skills needed to help you prepare for your long-term career. Students will learn to draft, design and plan for construction, as well as remodels, additions and repairs. College credit is available.

Carpentry (Adult & High School)
Electrical Wiring (Adult & High School)
Air Conditioning/HVAC (Adult & High School)

Arts, A/V Technology & Communications
Challenge your creative talents and develop your graphic design and production skills in this career path. College credit is available.

Digital Graphic Designer (Adult & High School)
Digital Photographer (High School)

Business, Management & Administration
Students will learn to plan, organize, direct, and evaluate business functions in these career majors. College credit is available.

Executive Administrative Assistant (Adult & High School)
Medical Office Assistant (Adult & High School)

Education Training
In this career major, students will learn to plan, manage and provide education and training services, and related support services.

Pre-Education (Adult & High School)

FREE tuition
for High School Students who reside in the GPTC district.

Health Science – Adult Students Only
Help make a difference in peoples’ lives. Solid communication and science skills, and a desire to help people, will give you an edge in the largest and fastest-growing career industry in the nation. College credit is available for many of the career majors.

Advanced Respiratory Therapist
Licensed Practical Nurse: Traditional or Day Flex classes available.
Radiologic Technology
Surgical Technology

Health Science – High School Only
The following high school only health science career majors will help prepare students for health careers, or for further health education at GPTC or college.

Nursing Assistant

Hospitality & Tourism
Students will explore careers in the management, marketing and operations of restaurant and other food services, lodging attractions, recreational events and travel-related services in this career path. College credit is available for most of the career majors in this career path.

Culinary Arts (Adult & High School)
Hospitality Service Assistant (Adult and High School; admission by special permission)

Information Technology
In this career path students will learn to design, develop, support and manage hardware, software, multimedia and systems integration. College credit is available for most of the career majors in this career path.

3D Animator (Adult & High School)
Cyber Security Forensics Specialist (Adult & High School)
Desktop Support Technician
Multimedia Assistant (Adult & High School)
Network Technician (Adult)
Video Producer (Adult & High School)

FREE tuition
for High School Students who reside in the GPTC district.
Law, Public Safety, Corrections & Security

Students will learn to develop leadership and teamwork skills and will learn to manage and provide public safety and protective services. This career path is vital to the communities where we live, work and play. College credit is available.

Basic EMT Firefighter (Adult)
Criminal Justice Officer (Adult & High School)

Manufacturing

Students will learn how to plan, manage and process materials into intermediate and final products in this career path. College credit is available.

Welding (Adult & High School)

Science, Technology, Engineering & Mathematics–STEM – High School Only

Students will learn about rockets, robots and more on this in-demand career path. Our Pre-Engineering and Biomedical classrooms are unlike any other you’ve experienced, filled with the latest design software, cutting edge materials and equipment, and ongoing hands-on, project-based activities. Here is where math and science turn into ingenuity and innovation. College credit is available.

PLTW – Biomedical Science & Medicine
PLTW – Pre-Engineering

Transportation, Distribution & Logistics

Students will learn about careers and businesses involved in a critical economic sector: planning, managing and moving people, materials and goods. College credit is available.

Automotive Service Technician (Adult & High School)
Combination Collision Repair Technician (Adult & High School)
Diesel Truck Service & Light Repair Technician (Adult & High School)

Earn College Credit

You can earn college credit hours towards an A.A.S. degree through many of our career majors as a result of our alliances with area colleges and universities.

For more information, call 580.250.5539, visit www.greatplains.edu/information/college.

*Credits awarded by participating colleges and universities.

Out of high school?

- Call Student Services at 580.250.5535 for a complete list of career majors, plus tuition and fee costs.
- Financial aid and VA available for those who qualify. For more information, call 580.250.5534 for details.

FREE tuition for High School Students who reside in the GPTC district.

Complete information regarding career majors, tuition costs, FAQs and more can be found in our Career Training Guide.


Notice of Non-Discrimination – Great Plains Technology Center does not discriminate on the basis of race, color, national origin, gender, age, disability in admission to its programs, services or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Great Plains Technology Center is an Equal Opportunity Employer and does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI or the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints or requests for additional information regarding these laws may be forwarded to the designated compliance coordinators, James Bishop and/or Karen Bailey, 580.355.6371 at Great Plains Technology Center, 4500 W. Lee, Lawton or Gary Tyler and/or Nancy Hasley, 580.335.5525 at Great Plains Technology Center, 2001 E. Gladstone, Frederick, OK.

This school is authorized under Federal law to enroll nonimmigrant students.
S.C.O.R.E.
School of Career Opportunities and Real Education

Great Plains has connected more than 1,000 dropouts to a high school diploma. The SCORE (School of Career Opportunities and Real Education) program is a dropout credit recovery program designed to reconnect students to educational and occupational goals. SCORE allows students to pursue a high school diploma. SCORE education includes halftime career training and halftime academics. Academic areas include applied math and communications, applied biology and chemistry, and principles of technology. Life skills classes are designed to help the student prepare for the “real” world. For further information please call, SCORE Director Mike Newell at 580.250.5589.

Education Plans Eligible for VA Education Funding

A+ Certification Preparation
Air Conditioning /Refrigeration
Auto Body Repair
Automotive Technician
Certified Medication Aide
CISCO Networking Academy
Computer Support Specialist
EMT Basic
Advanced EMT
Paramedic
General Maintenance Workers
Long Term Care Nurse Aide
Medical Coder
Medical Office Professional
Network Technician
Office/Accounting Clerk
Private Investigator, Armed
Private Investigator, Unarmed
Real Estate Sales Associate
Security Guard, Armed
Security Guard, Unarmed
Special Education Paraprofessional
Welding

Questions regarding evening classes and benefits at Great Plains Technology Center should be directed to the Career Counselor in Building 100, Room 107, 580.250.5503.

To contact the Regional Veterans Administration office:
Department of Veteran Affairs, P.O. Box 8888
Muskogee, OK 74402-8888
Phone: 1.888.442.4551
www.gibill.va.gov

Like us on Facebook.
www.facebook.com/greatplainstechnologycenter

follow us on twitter
@GreatPlainsTech
Now Taking Applications!

New Business Incubator

Breaking Ground 2014

What is a Business Incubator?

A comprehensive business assistance program that helps start-up and early stage firms with the goal of improving their chances to grow into healthy, sustainable, and self-sufficient companies.

This 25,000 square foot state-of-the-art facility will include spaces for a commercial kitchen, and will also house the McMahon Lecture hall made possible through a $1.3 million grant from the McMahon Foundation. The facility will also include spaces for food processing, light manufacturing, office space, and arts studios.

For information, contact:
Pat Beck, SPHR, CIM
Certified Incubator Manager
580.250.5553
pbeck@greatplains.edu
http://incubator.greatplains.edu/

Your next step is about choices.
You have an important one to make.

Let us help. Apply today for your $1575 Next Step Scholarship.

Use your scholarship for tuition in the following career majors:

• Automotive Service Technology
• Auto Collision
• Desktop Support
• Cyber Security
• Diesel Trucks
• Digital Graphic Designer
• Heating & Air Conditioning
• Pre-Education
• Welding
• Long Term Care Nurse Aide
• Radiologic Technology
• Practical Nursing, and more!
• As well as over 300 night classes!

If you need money for your education, we have several financial aid options available to you.

We’re ready to help!
Call if you have questions.
580.250.5534
Attend One of Our Business Seminars.

Business professionals providing innovative and pragmatic solutions that work for your business or non-profit organizations.

http://www.edc.greatplains.edu/

We can help with:

- Computer Training
- Marketing
- Going Into Business
- Safety
- Business Plans
- Human Resource Services
- Customized Employee Training
- Agriculture Business Management Assistance
- Accounting and Tax Assistance
- Government Bid Assistance
- Plan Room with all Oklahoma Construction Projects (I SQFT)
- Registration to Conduct Business with the Federal Government
- In-Depth Industry Analysis Using Dun and Bradstreet Data

Oklahoma Tax Commission Workshops

June 5th, 9 a.m.-Noon
Designed for new businesses or individuals thinking about setting up a business in Oklahoma. Workshops offer information on business structures and steps for formation and incorporation, a step-by-step guide to business registration, bookkeeping techniques and an explanation of the some Oklahoma Business Tax forms. Free to attend.

Great Plains Chapter–SHRM

May 14th; June 11th; July 9th; August 13th
11:30 a.m. - 1 p.m., Room 655
Chapter members and guests are welcome. Programs are based on issues important to Human Resource professional, business owners and managers.

Tech Tuesdays

May 6th, 9 a.m.-Noon, Building 300, Room 316
June 3rd, 9 a.m.-Noon, Building 300. Room 316
July 1st, 9 a.m.-Noon, Building 300, Room 316

To enroll in a seminar or for more information call Debbie Reed at 580.250.5551 or email: dreed@greatplains.edu
ENROLLMENT FORM

DETACH AND MAIL OR FAX TO:
Great Plains Technology Center • Adult Career Development
Building 100 • 4500 West Lee Blvd., Lawton, OK 73505
Phone 580.250.5500 • Fax 580.250.5549 • www.greatplains.edu

or for classes in Frederick:
2001 E. Gladstone, Frederick, OK 73542
Phone 580.335.5525 • Fax 580.335.2209

(Please Print) ENROLLMENT FORM – For Short-Term, Part-Time Classes Only

LAST NAME ______________________________ FIRST NAME ____________________ M.I. ________

ADDRESS ________________________________ CITY___________________ STATE _____ ZIP _____

DAYTIME PHONE _____________________________ EVENING PHONE _________________________

EMAIL ADDRESS ____________________________________ DISCOUNT APPLIED _________________

1. CLASS CODE __________ SECTION ______CLASS NAME _______________________ COST $ _____

2. CLASS CODE __________ SECTION ______CLASS NAME _______________________ COST $ _____

3. CLASS CODE __________ SECTION ______CLASS NAME _______________________ COST $ _____

4. CLASS CODE __________ SECTION ______CLASS NAME _______________________ COST $ _____

Have you met the prerequisite for the courses you selected? Note: Classes with an asterisk* require a prerequisite.
If you have a disability and are in need of accommodations, please ask for an accommodations form.

PAYMENT MUST BE INCLUDED WITH ENROLLMENT.

5 easy ways to pay!

Enrollment guidelines, policies and answers to frequently asked questions are available at www.greatplains.edu.
Please note: textbooks are not included in the cost of tuition.
4 easy ways to enroll:

Visit: Building 100, Room 111 – Office hours are Monday through Thursday 8:00 a.m. to 8:30 p.m., Friday 8:00 a.m. - 3:00 p.m., and Saturday 8:00 a.m. - 12 p.m.

Phone: 580.250.5500
Fax: 580.250.5549
Mail: Adult Career Development (ACD), Great Plains Technology Center, 4500 W. Lee Blvd., Lawton, OK 73505

5 easy ways to pay!

Enrollment Guidelines–Evening and Saturday Classes

- You must be at least 16 years of age to enroll in Adult Career Development courses.
- Tuition is due in full at time of enrollment.
- Enrollment is on a first come, first served basis.
- Class space is limited.
- Early enrollment helps keep courses from being cancelled.
- Textbooks are NOT included in the price of tuition and may be purchased in the bookstore located inside the Adult Career Development (ACD) office in Building 100, Room 111.

Cancellation Policy
Courses are cancelled when enrollment is below the minimum number of students required to hold the course.

Inclement Weather
Great Plains will make a decision by 7:00 a.m. if full-time daytime classes will meet, and by 2:00 p.m. if evening classes will meet. Announcements will be made on local radio and television stations.

Refund Policy-ACD Classes
- 100% refund– prior to the course start date.
- 50% refund—start to two days after course start date.
- 0% refund–3 days after course start date and thereafter.

Discounts
- Persons age 60+, 50% off most ACD classes.
- Public school employees, 50% off most ACD classes.
- Discounts cannot be combined.
- Discounts do not apply to textbooks.

Reciprocity Agreement
In accordance with the State Board of Oklahoma Career Tech, students enrolling in a part-time evening or Saturday course who currently reside within a district served by an Oklahoma Technology Center may enroll at the rates published in this catalog. Any student who does not live within a technology center district will be charged twice the published rate.

Students enrolling in full-time adult programs who do not reside in the Great Plains Technology Center district will be charged the published tuition plus a $1,000 out of district fee.

Special Accommodations
If you require special accommodations due to a disability, contact Kristy Barnett at 580.250.5531.

Financial Aid
A limited number of Great Plains Foundation Scholarships are available. You may pick up applications for the scholarship in Building 100 or download an application from: http://www.greatplains.edu/nextstep/

The completed application should be returned to Financial Aid, Room 107, Building 100. Scholarship deadline dates are April 1 for courses beginning May-July; July 1 for courses beginning August-December; and December 1 for courses beginning January-April.

Veterans Education and Training Benefits– we can assist you in filing a claim for education benefits with the Department of Veterans Affairs. Pell Grants are available for full-time programs for those who qualify.

Financial Aid questions may be directed to the, Financial Aid Coordinator, phone 580.250.5534.

Where to Enroll
The Enrollment Office is located in Room 111 in Building 100. Hours are Monday through Thursday, 8 a.m. to 8:30 p.m., Friday 8 a.m. to 3 p.m. For information, call 580.250.5500.
Meet some of our amazing instructors!
Our instructors are dedicated to helping students achieve success.