

GREAT PLAINS

Technology Center

2001 East Gladstone
Frederick, Oklahoma 73542

Non-Profit
Organization
U.S. Postage
PAID
Permit #43

POSTAL CUSTOMER



2012 WINTER/SPRING
Enroll early to
avoid cancellations
580/335-5525



Like us on Facebook - facebook.com/gptech

Online Courses: www.ed2go.com/gptech

GTPC is proud to offer on-line courses through Education To Go. Below is a listing of the different areas that courses are offered. We encourage you to visit the website www.ed2go.com/gptech for a complete list of courses, descriptions and career certificate programs.

CAREER AND PROFESSIONAL:

Accounting	Certificate Prep
Business and Management	Health Care
Grant Writing and Non-profit	Law and Legal
Sales and Marketing	Veterinary
Start Your Own Business	Teaching & Education

WRITING AND PUBLISHING:

Business Writing	Creative Writing
Grant Writing	Publishing

COMPUTER AND TECHNOLOGY

Basic Computer Literacy	Certification Prep
Computer Applications	Database Management
Graphic and Multimedia Design	The Internet
Web & Computer Programming	PC Networking & Security

PERSONAL DEVELOPMENT:

Arts	Digital Photography
Children, Parents and Family	Health and Wellness
Job Search	Languages
Personal Enrichment	Personal Finance

For short-term class listing, please go to

www.greatplains.edu

(Click on Tillman/Kiowa and then on
2012 Winter/Spring Schedule)

Refund Policy—It is the policy of Great Plains Technology Center that you must request a refund in writing. You may withdraw from the class at any time, but you will only be eligible for a refund up to 2 business days after the class start date. The refund percentage will be based on the following scale:

Drop/Withdrawal	Refund %
Prior to course start date	100%
Start date to 2 business days after course start date	50%
3 business days after course start date and thereafter	0%

NOTICE OF NON DISCRIMINATION—Great Plains Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age or disability in admission to its programs, services or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Great Plains Technology Center does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or request for additional information regarding these laws may be forwarded to the designated compliance coordinator(s) at Great Plains Technology Center, 4500 W. Lee, Lawton, or Great Plains Technology Center, 2001 E. Gladstone, Frederick, Oklahoma.

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2001 E. Gladstone • Frederick, OK 73542
580/335-5525 • 1-800/460-5525
www.greatplains.edu/tillman-kiowa-campus

2012 Winter/Spring Afternoon/Night Schedule

Computer Education—

Microsoft Word, Basic.....Jan. 23, 24, 26
Learn to create, edit, format and print documents using the basic concepts of word processing. *Textbook required \$30.*
M/T/TH 6:30 - 8:30 pm \$35

Microsoft Excel, Basic.....Feb. 6, 7, 9
Emphasis is placed on understanding spreadsheet concepts, building and formatting spreadsheets, and using functions. *Textbook required \$30.*
M/T/TH 6:30 - 8:30 pm \$35

Seniors on the Internet.....Jan. 31 & Feb. 2
This course will get you up and running with the internet.

Health Care/Medical—

CNA (Long Term & Home Health Combo).....Jan. 9 - Apr. 25
Launch into the nursing world by enrolling in this OSDH approved course. The course combines practical education coupled with on-location training. Background checks required before class starts; cost is \$19. *Must call 335-5525 for information. \$65 Textbook required.*
M/W 5:00 - 9:00 pm \$420

Certified Medication Aide.....Jan. 31 - Mar. 1
Advance your CNA career by becoming a certified medication aide. If you wish to attend this class, you must be at least eighteen years old, possess an active Oklahoma CNA certification, show proof of completing a high school education and have a minimum of six months work experience. *Must call 335-5525 for information. \$65 Textbook required.*
T/TH 5:00 - 9:00 pm \$150

CPR/First Aid.....Feb. 6, 13
Learn to cope with emergencies concerning infants, children and adults. Students completing this course will receive certification from the American Heart Association.
M 6:00 - 10:00 pm \$25

Needlecraft—

Basic Hand Embroidery.....Feb. 7
Hand embroidery begins with a few basic stitches. Once these stitches (stem, back stitch, lazy daisy, French knot, blanket stitch) are mastered, it's very easy to move into other specific embroidery techniques. *Must call 335-5525 for supply list and to enroll.*
T 6:00 - 9:00 pm \$10

Granny Square Crochet.....Feb. 13
Here is how "Granny" made a quick and simple crocheted blanket. It is something most can learn quickly, as the technique is the same for each row. Crochet stitches used: slip knot, chain stitch, double crochet, slip stitch. *Must call 335-5525 for supply list and to enroll.*
M 6:00 - 9:00 pm \$10

Get Hooked, Crochet Rugs.....Feb. 27
Use your stash of leftover fabrics to create crochet rugs in any of a variety of shapes and sizes. Crochet stitches used: slip knot, chain stitch, single crochet and slip stitch. *Must call 335-5525 for supply list and to enroll.*
M 6:00 - 9:00 pm \$10

Stumpwork (Raised Embroidery).....April 10
Stumpwork or raised embroidery is any form of embroidery that is raised off the surface of the fabric. It looks spectacular and makes wonderful gifts when framed, mounted on boxes, in paper weights, jar lids or pin cushions. It's much easier than it looks! *Must call 335-5525 for supply list and to enroll.*
T 6:30 - 9:30 pm \$10

Sewing/Quilting—

Stained Glass Sweatshirt Jacket.....Feb. 21, 28
Gear up for cool weather with this stained glass sweatshirt. With the clever use of creative fabrics, your sweatshirt is transformed into a lovely jacket. *Must call 335-5525 for supply list and to enroll.*
T 6:00 - 9:00 pm \$15

Beginner Quilting.....March 6-15
Have you always wanted to learn to quilt? Come learn the modern, simple methods of using a rotary cutter and quick techniques that will get you quilting in no time. *Must call 335-5525 for supply list and to enroll.*
T/TH 6:00 - 9:00 pm \$25

Quilt all Day.....Mar. 29
Showcase a collection of your favorite fabrics, vintage, new or scrappy, with a fast, simple quilt called "Fresh Tradition". *Must call 335-5525 for supply list and to enroll.*
TH 9:00 - 3:00 pm \$15

Quilt all Day.....June 7
Make the most of fabrics that you already own. Learn to 'shop' from your stash. These fast and fun techniques can help you make 'scrappy' looking quilts and quickly pieced yardage for small projects. *Call 335-5525 for supply list and to enroll.*
TH 9:00 - 3:00 pm \$15

Cooking—

Quick Chicken & Dumplings.....Feb. 6
Come learn how to make quick and easy chicken and dumplings to serve at a meal. Preparation can be done inside or outside.
M 6:00 - 9:00 pm \$10

3 Nights of Mexican Cooking... Come Watch and Taste

Mexican Dips and Chips.....Feb. 13
A variety of dips with plantain chips made in class.
M 6:00 - 9:00 pm \$10


Mexican Entrees.....Feb. 20
Items you might see on a menu and not know what they are.
M 6:00 - 9:00 pm \$10

Mexican Desserts.....Feb. 27
An assortment of Mexican desserts made fresh.
M 6:00 - 9:00 pm \$10

Personal Interest—

Photoshop Elements.....Apr. 9, 10, 12
By using the current products and techniques utilized in digital photography, students will learn to use the basic steps in Photoshop Elements to digitally alter photos.
M/T/TH 6:00 - 9:00 pm \$25

Digital Photography.....April 17, 19, 24
This class will help you learn how to set your camera to take better pictures, learn the rule of thirds, shutter speed, aperture control, shooting in low light and a variety of other camera functions that will enable you to take better pictures. We will also discuss what kind of camera works best if you are looking to purchase a new one.
T/TH 6:00 - 9:00 pm \$25

 **Facebook.....Mar. 5**
Learn how to get in touch with friends as you learn about the internet's premiere social networking site.
M 6:00 - 9:00 pm \$10

Grandfield—

Upholstery.....Feb. 20 - Mar. 6
Learn basic techniques of upholstery. Tools, equipment and supplies needed for class will be covered the first night. Students may bring a small project or a project will be provided for students to learn on. *Must call 335-5525 to enroll.*
M/T 6:00 - 8:00 pm \$45

Beginner Quilting.....Jan. 17, 24
Have you always wanted to learn to quilt? Come learn the modern, simple methods of using a rotary cutter and quick techniques that will get you quilting in no time. *Must call 800-460-5525 for supply list and to enroll.*
T 9:00 am - 3:00 pm \$25

Tipton—

Beginner Quilting.....Jan. 30
Have you always wanted to learn to quilt? Come learn the modern, simple methods of using a rotary cutter and quick techniques that will get you quilting in no time. *Must call 800-460-5525 for supply list and to enroll.*
M 9:00 - 3:00 \$25

Snyder—

Beginner Quilting.....Feb. 8, 15
Have you always wanted to learn to quilt? Come learn the modern, simple methods of using a rotary cutter and quick techniques that will get you quilting in no time. *Must call 800-460-5525 for supply list and to enroll.*
W 9:00 am - 3:00 pm \$25

CPR/First Aid.....Mar. 5, 6
Learn to cope with emergencies concerning infants, children and adults. Students completing this course will receive certification from the American Heart Association. *Must call 800-460-5525 to enroll.*
M/T 6:00 - 10:00 pm \$25

Davidson—

Learn to Knit.....Feb. 7
This class will focus on learning the knit stitch to make a simple neck scarf. *Must call 335-5525 for supply list and to enroll.*
T 6:00 - 8:30 pm \$10

School personnel who live in the Great Plains Technology Center district are eligible for a 50% tuition (not book) on most short-term adult classes. Notify staff at the time of enrollment in order to receive discount. Discount does not apply to Ed2Go, Health, Cooking, or Special Interest classes.

(Students must call to enroll. Classes will be canceled before start date if enrollment is too low)