

# GREAT PLAINS

Technology Center

4500 Southwest Lee Boulevard  
Lawton, Oklahoma 73505  
Phone: (580) 250-5550 Fax: (580) 250-5566  
Attention: Marianne Foster

Date of request \_\_\_\_\_

Date of event \_\_\_\_\_

Time Requested \_\_\_\_\_

Event Room CAFETERIA

# of Guests \_\_\_\_\_

All billing information and requisition (please attach copy)  
MUST BE completed before we can process your request.

## FOOD SERVICE REQUEST FORM CAFETERIA LINE – Meal of the day

Person/Organization making request \_\_\_\_\_

Alternative Contact \_\_\_\_\_

Contact phone #'s \_\_\_\_\_

BILLING INFORMATION (complete addresses) \_\_\_\_\_

Request \$ Total \_\_\_\_\_

Please check one---

\_\_\_\_\_ guest tickets

\_\_\_\_\_ pay individually

\_\_\_\_\_ bill total to above information

To allow your guests to have a pleasant experience, please advise of guest count one week prior to arrival. Guest tickets are available through the main office. Guests will be charged per item.

Large groups should make arrangements with the Cafeteria staff for an exact time to arrive to allow for meal service.